

Academic year 2024–25

Fees and requirements

Grade	First installment			Second installment	Third installment	Annual tuition	Book Fee (Excluded from tuition)
	Re-enrollment Due 30 June	Installment Due 1 Sept	Total	Due 1 Jan	Due 1 Apr		
Pre-KG	2,000	4,800	6,800	5,100	5,100	17,000	n/a
KG1	2,000	6,960	8,960	6,720	6,720	22,400	150
KG2	2,000	9,200	11,200	8,400	8,400	28,000	250
1	2,000	10,000	12,000	9,000	9,000	30,000	400
2	2,000	10,000	12,000	9,000	9,000	30,000	900
3	2,000	10,000	12,000	9,000	9,000	30,000	900
4	2,000	10,800	12,800	9,600	9,600	32,000	1,000
5	2,000	10,800	12,800	9,600	9,600	32,000	1,000
6	2,000	13,300	15,300	11,475	11,475	38,250	1,000
7	2,000	13,300	15,300	11,475	11,475	38,250	1,250
8	2,000	13,660	15,660	11,745	11,745	39,150	1,200
9	2,000	13,960	15,960	11,970	11,970	39,900	1,300
10	2,000	14,060	16,060	12,045	12,045	40,150	500
11	2,000	14,400	16,400	12,300	12,300	41,000	1,000
12	2,000	14,800	16,800	12,600	12,600	42,000	250

I confirm that I have read, understood and accept the tuition and fees, and the related terms and conditions.

Parent name _____

Parent signature _____

Student's name _____

Current grade _____

Terms and conditions

1. Tuition scope

The above schedule covers tuition only. Excursions (field trips), uniforms, school supplies, special needs, shadow fees, textbook/resources and bus transportation are excluded and billed separately as applicable.

2. 'Due by' dates

Payments are due (**must be finished**) before the dates indicated on the above schedule.

3. 5% early payment discount on full annual tuition (excluding Book Fee), below conditions applied:

- 30 June deadline for existing students.
- 2 weeks after confirmation of passing the assessment for new students.
- 5% discount applies to cash or cheque payments only; if payment is by card, discount will only be 3.5%.

4. Re-enrollment fee (returning students)

A payment of 2,000 AED is required before 30 June to secure a seat and will be deducted from the first installment fee. This is refundable if the Finance Department is notified in writing of intention to withdraw before 1 August. All students must fully pay the first installment fee before due date in order to join classes from the first day of school.

5. Registration fee (new students)

A non-refundable registration fee of 500 AED is required prior to the student entrance assessment or interview.

6. Confirmation fee (new students)

A confirmation payment of 2,000 AED must be made within 2 weeks once the student satisfies entrance requirements. This will be deducted from the first installment fee and will be refundable if the Finance Department is notified in writing of intention to withdraw before 1 August.

7. Mid-year enrollment (new students)

The above payment structure does not apply. Tuition is prorated as per the Ministry of Education guidelines and payable in full by the next installment deadline.

8. Life Skills class and shadow teacher fee

Students requiring special needs support in the Life Skills Program or a shadow teacher will have an annual fee which is billed separately, to provide the required staffing and support.

9. Textbook and resources fee

Amount is billed separately based on the grade level to cover the required Arabic, Islamic, Moral Education, Arabic Social Studies textbooks, and additional educational textbooks.

10. Laptops

Secondary students in grades 6–12 must provide their own laptops according to school requirements. Required curriculum and software will be installed by the school.

11. Official document requests

Parents who need official documents need to submit the request paperwork and relevant processing and/or mailing fees.

12. Bus fee

Bus service is subject to availability and if availed, charges will be billed on an annual basis. No adjustment or refund will be made in the event of discontinuance.

Distance from school	Price AED per year, both ways
0–5km	3,500
6–15km	4,500
16–25km	5,500
26–35km	6,500

13. Sibling discounts

<i>Third child</i>	15% discount on tuition fees
<i>Fourth child</i>	20% discount on tuition fees
<i>Fifth+ child</i>	25% discount on tuition fees

14. Payment methods

Payment can be made by cash, cheque, debit/credit card, bank transfer or through the Skiplly mobile app.

Bank details

<i>Beneficiary</i>	<i>The WellSpring Private School LLC PPO</i>
<i>Bank name</i>	RAK Bank
<i>Account number</i>	0022359278001
<i>Branch</i>	Ras Al Khaimah
<i>IBAN</i>	AE350400000022359278001
<i>SWIFT code</i>	NRAKAEAK

If paying by bank transfer, direct deposit, or via Skiplly, please email a transaction/deposit slip to finance@tws-rak.org with the **student name, student code** and **grade** so that the payment can be easily traced.

Bank charges should be shouldered by the parent/transferor and the school should receive the full correct payment.

15. Early withdrawal

Parents are required to inform the school in writing at least **one month** prior to date of leaving so that the necessary documentation can be prepared. Fees will be adjusted based on the last day of attending school per Ministry of Education guidelines, and any outstanding fees should be paid in full before any transfer document is released.